

**BANGLADESH SHIPPING CORPORATION
CHITTAGONG**

**Request for Quotation (RFQ)
For Supply of Electronic Navigational Charts (ENC) for
ECDIS and Electronic Publications (E-Publications) For
“M.T. Banglar Agrajatra”**

BANGLADESH SHIPPING CORPORATION (BSC)
CHITTAGONG
REQUEST FOR QUOTATION

For

**Supply of Electronic Navigational Charts (ENC) for ECDIS
and Electronic Publications (E-Publications) For
“M.T. Banglar Agrajatra”**

RFQ No: 18.16.0000.385.07.003.18

Date: 12/11/2018

Dear Sir,

1. The **BSC** has been allocated public funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
2. Detailed information shall be available in the office of the Procuring Entity {GM (SSM), BSC, Chittagong} during office hours on all working days.
3. Quotation shall be prepared and submitted using the 'Quotation Document'.
4. Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in **Para 6** below.
5. No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation.
6. Quotation in a sealed envelope or by fax (88-031-710506, 722380) or through electronic mail (**gm-ssm@bsc.gov.bd**) shall be submitted to the office of the undersigned **on or before 22/11/2018**. The envelope containing the Quotation must be clearly marked "Quotation for Supply of Electronic Navigational Charts (ENC) for ECDIS and Electronic Publications (E-Publications) and **DO NOT OPEN** before **22/11/2018** at **1300** hrs (BST). Quotations received later than the time specified herein shall not be accepted.
7. Quotations received by fax or through electronic mail shall be sealed-enveloped by the Procuring Entity duly marked as stated in **Para 6** above and, all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation.
8. The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days pursuant to Rule 71 (4) of the Public Procurement Rules, 2008.
9. All Quotations must be valid for a period of at least **30(thirty) days** from the closing date of the Quotation.
10. No public opening of Quotations received by the closing date shall be held.
11. Quotationer's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.
12. Rates shall be quoted and, subsequent payments under this Contract shall be made in BDT Taka or USD. The price offered by the Quotationer, if accepted shall remain fixed for the duration of the Contract.
13. Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its qualification shall be required to submit certified photocopies of latest documents related to valid **Trade License, Tax Identification Number (TIN), VAT Registration Number and Financial Solvency Certificate or any equivalent certificate**; without which the Quotation may be considered non-responsive.
14. Quotations shall be evaluated based on information and documents submitted with the Quotations, by the Evaluation Committee and, at least three (3) responsive Quotations will be required to determine the lowest evaluated responsive Quotations for award of the Contract.

15. In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
16. The services shall be completed within 07(Seven) days from the date of issuing the Order.
17. The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.

Signature of the official inviting Quotation

Name: Abdul Zabbar.

Designation: General Manager (SSM)

Date: 25-09-2018

Address: BSC Bhaban, 3rd Floor, Salgola Road, Chittagong

Phone No +880-31- 723272; Fax No. +88-031-710506, 722380 e-mail: gm-ssm@bsc.gov.bd

Quotation Submission Letter

[Use Letter-head Pad]

RFQ No: _____

Date: dd/mm/yy

To:

General Manager (SSM)
BSC Bhaban, 3rd Floor,
Salgola Road, Chittagong-4100.

I/We, the undersigned, offer to provide necessary service in conformity with the Terms and Conditions.

The total Price of my/our Quotation is BDT/USD [insert amount both in figure and words]

My/Our Quotation shall remain valid for the period stated in the RFQ Document and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices. Furthermore, I/we am/are aware of the Terms and Conditions and pledge not to indulge in such practices in competing for or completion of said service.

I/We am/are not submitting more than one Quotation in this RFQ process in my/our own name or other name or in different names. I/We understand that the Purchase Order issued by you shall constitute the Contract and will be binding upon me/us.

I/We have examined and have no reservations to the RFQ Document issued by you on [insert date]

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.

Signature of Quotationer with Seal

Date:

Price Schedule for Related Services

RFQ NO. _____

Date: dd/mm/yy

Sl no	Description	Total Amount		Comments
		In figure	In words	
1	2	3	4	
1.	<p>Supply of Electronic Navigational Charts (ENC) for one year for one ship with two identical individual JRC ECDIS Devices. and Electronic Publications (E-Publications).</p> <p>N.B.:</p> <p>01. Installation, Activation and commissioning of ENC in ECDIS for one year world wide (Marine Standard) use. (From the date of first cell activation);</p> <p>02. The E-publications and charts will be supplied for following one year.</p> <p>03. All Mandatory E-publications (i.e.: International Maritime Organization (IMO) Publications; International Telecommunication Union (ITU) publications; Admiralty digital list of lights; Admiralty digital radio signals; Admiralty digital tides; Admiralty digital sailing directions), other technical e-books;</p> <p>04. Admiralty Oceanic Routeing Charts (For one year for worldwide Oceanic Coverage)</p> <p>05. Free technical support for one year in case of any technical problem.</p> <p>06. Chart Ordering. Weekly Updating and Management Software, Electronic Notices To Mariners (British Admiralty), NavArea Warnings (Global), SMS System for ECDIS, US Navigation Rules, Cumulative list of ADMIRALTY Notice to Mariners, Annual Summary of Notices to Mariners, Quarterly ITU Corrections, US CFR Titles, Best management practices for Protection against Somalia Based Piracy, US Navigation Rules, Ship Contains Medical Guide will be included and to be supplied free.</p> <p>07. Software will be included so that whole world can be visible at a time which will reduce workloads for crew.</p> <p>08. Free remote setup and training onboard to avoid the requirement of an ECDIS technician.</p>			
Total Amount for providing related services (inclusive of VAT and all applicable taxes; see Note 2 below)		In figure		
		In words		

Signature of Quotationer with Seal	Date: dd/mm/yy
Name of Quotationer	

Technical Specification of the Goods Required

Sl no	Item no	Description of Items	Full Technical Specification and Standards	Country of Origin	Make and Model
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>
		ENC(whole world supply automatically when required)			
		E-publications (IMO, IHO, ITU, Admiralty etc e-publication as said) T&P Notice Automatic Chart update; Automatic chat update , automatic software of e books update			
		Admiralty Oceanic Routeing Charts (For one year for worldwide Oceanic Coverage)			

I/We declare to supply Goods and related services offered by me/us fully in compliance with the Technical Specifications and Standards mentioned hereinabove

Signature of Quotationer with Seal	Date: dd/mm/yy
Name of Quotationer	

Note:

1. Col. 1, 2, 3 & 4 to be filled in by the Procuring Entity and Col. 5 & 6 by the Quotationer.
2. Specifications are to be filled in by the Procuring Entity. A set of precise and clear specifications is a pre-requisite for Quotations to respond realistically and competitively to the requirements of the Procuring Entity. In the context of competitive Quotations, the specifications shall be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the Goods and related services to be procured. The specifications should require that all items, materials and accessories to be included or incorporated in the Goods be new, unused and of most recent or current models, and that they include or incorporate all recent improvements in design and materials.
3. Technical Specifications of the Goods and related services shall be in compliance with the requirements of the Procuring Entity specified in this document. Quotationer is required to mention make / model (as applicable) of the Goods offered and must attach the appropriate original printed (if not available copied) literature / brochures for the listed items.

[Enter here the name and address of the Procuring Entity]

PURCHASE ORDER FOR THE SUPPLY OF GOODS

[Insert name of the supplies in brief]

Purchase Order No. _____

Date: dd/mm/yy

RFQ No: _____	Date: dd/mm/yy
To: [name and address of the Supplier]	
Delivery Date: [insert completion date]	Order Value: TK. (BDT) [insert Contract Price]
Delivery: As per Terms and Conditions	

The Purchaser has accepted your Quotation dated [insert date] for the supply of Goods and related services as listed below and requests that you supply the Goods and related services within the delivery date stated above, in the quantities and units in conformity with the Technical Specifications under the Terms and Conditions as annexed.

ORDER ITEMS

Attached Certified photocopy of approved Priced Schedule for Goods and related services
Attached Certified photocopy of approved Technical Specification of the Goods Required
Attached Certified photocopy of Terms and Conditions

For the Purchaser:

Signature of the Procuring Entity with name and Designation

Date

Attachments: As stated above

Terms and Conditions
for
Supply of Electronic Navigational Chart (ENCs) for ECDIS
and Electronic Publications (E-Publications) For
“M.T. Banglar Agrajatra”

1. Terms and Conditions contained herein shall be binding upon both the Procuring Entity and the Quotationer for the purpose of administration and management of this Contract.
2. Implementation and interpretation of these Terms and Conditions shall, in general, be under the purview of the Public Procurement Act, 2006 and the Public Procurement Rules, 2008.
3. The Quotationer shall have to complete the pre-purchase Inspection within [-----] days of issuing the Purchase Order in conformity with the Terms and Conditions.
4. The Procuring Entity shall check and verify the pre-purchase inspection report of the said vessels made by the Quotationer in conformity with all relevant respect and notify the Quotationer of any Defects found.
5. If the inspection report found to be defective or otherwise not in accordance with the specifications, the Procuring Entity may reject the supplies by giving due notice to the Supplier, with reasons.
6. The Quotationer shall be entirely responsible for payment of all taxes, duties, fees, and such other levies under the Applicable Law.
9. The Quotationer rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law.
10. The total Contract Price is BDT or USD [insert figure] [in words].
11. The Quotationer shall remain liable to fulfil the obligations pursuant to Rule 40 (5) of the Public Procurement Rules, 2008.
12. The Quotationer shall keep the Procurement Entity harmless and indemnify from any claim, loss of property or life to himself/herself, his/her workmen or staff, any staff of the Procurement Entity or any third party while said inspection/survey.
13. Any claim arising out of during said inspection/survey or related services shall be settled by the Quotationer at his/her own cost and responsibility.
14. No payment will be made for partial inspection/survey under any circumstances.
15. **The Procuring Entity contracting shall amend the Contract incorporating required approved changes subsequently introduced to the original Terms and Conditions in line with Rules, where necessary.**
16. The Procuring Entity may, by written Notice sent to the Quotationer, terminate the Contract in whole or in part at any time, if the Quotationer:
 - a. Fails to provide the goods/services within the mentioned time.
 - b. In the judgement of the Procuring Entity, has engaged in any corrupt, fraudulent, collusive or coercive practices in competing for or in said services.

c. Fails to perform any other obligation(s) under the Contract.

17. The Procuring Entity and the Quotationer shall use their best efforts to settle amicably all possible disputes arising out of or in connection with this Contract or its interpretation.
18. The Supplier shall be subject to, and aware of provision on corruption, fraudulence, collusion and coercion in Section 64 of the Public Procurement Act, 2006 and Rule 127 of the Public Procurement Rules, 2008.

For the Purchaser:	For the Supplier:
Signature of the Procuring Entity with name and Designation	Signature of the Supplier with name Designation
Date	Date